

- Articulation Agreement -

COURT AND REALTIME REPORTING JAMESTOWN COMMUNITY COLLEGE and ALFRED STATE COLLEGE

Purpose of this Agreement

This document establishes an articulation agreement between Jamestown Community College and Alfred State College. Its purpose is to afford students the opportunity to earn the Associate of Applied Science (A.A.S.) degree in Court and Realtime Reporting from Alfred State College by taking a combination of courses from Jamestown Community College and Alfred State College.

Required Coursework

Appendix A lists Alfred State College courses that are required for the A.A.S. Court and Realtime Reporting and, where applicable, also lists Jamestown Community College equivalent courses. High School Math A, or its equivalent, is required for admission to this program. Graduation requires a minimum of five of the ten SUNY General Education knowledge areas. Students can take any combination of Alfred State College courses and Jamestown Community College equivalent courses to meet their degree requirements. All required courses are offered online by Alfred State College. Some Jamestown Community College equivalent courses are also offered online. However, in most cases students will combine traditional courses at Jamestown Community College with online courses from Alfred State College, often enrolling in both each semester.

General Guarantee of Opportunity to Graduate

Full-time students who begin their coursework in a fall semester are guaranteed the opportunity to earn the A.A.S. degree in Court and Realtime Reporting in four consecutive regular semesters plus one summer session. Those who begin in a spring semester are guaranteed the opportunity to earn the degree in five consecutive regular semesters. Appendix A provides a typical two-year sequence of courses.

Program Information

A minimum cumulative grade point average (GPA) of 2.0 for all courses taken through Alfred State College is required to graduate from the A.A.S. in Court and Realtime Reporting program. Grades of "C" or better in corresponding individual courses at Jamestown Community College are transferable to Alfred State and count toward graduation requirements. Thirty hours of academic credit must be completed through Alfred State College. Alfred State College academic regulations can be found at www.alfredstate.edu.

A list of specific graduation requirements and additional information is provided below and included in Appendix A:

1. An Alfred State College overall cumulative index of at least 2.0 is required in order to graduate.
2. All CTRP classes must be taken and passed through Alfred State with a passing grade of "C" or better.
3. The internship course, CTRP 4602, is completed off campus.
4. The CTRP 3163 class is offered only on the Internet.
5. A maximum of twelve (12) credit hours may be transferred back within a seven-year period after leaving Alfred State to complete graduation requirements.
6. Thirty credit hours of coursework for this degree must be taken through Alfred State College.
7. This curriculum meets five (5) out of ten (10) SUNY General Education requirements.
8. Prerequisite requirements should be checked when scheduling courses.
9. All National Court Reporter's Association (NCRA) requirements must be met.

Additional Considerations

Jamestown Community College and Alfred State College will enter into a consortium agreement to manage financial aid and admissions issues for individual students. Students can transfer excess financial aid from Alfred State College to pay semester tuition costs at Jamestown Community College.

Students in this program will be matriculated with Alfred State College.

Jamestown Community College will provide appropriate support services for students. Alfred State College will also provide appropriate student support services, including support for program-specific courses.

**ALFRED STATE COLLEGE / JAMESTOWN COMMUNITY COLLEGE
CURRICULUM 216 - COURT AND REALTIME REPORTING**

Appendix A

1st Semester (13 cr hrs)			College
CTRP	1174	Realtime Writing Theory I	ASC
BUAD	1543	Grammar for Court Reporters	ASC
COMP	1503	Freshman Composition	JCC / ASC
GEN ED	XXX3	General Education Elective *	JCC / ASC
(Choose one this semester)			

2nd Semester (13 cr hrs)			College
CTRP	2274	Realtime Writing Theory II	ASC
CTRP	3373	Computer Aided Transcription	ASC
LITR	XXX3	Literature Elective	JCC / ASC
GEN ED	XXX3	General Education Elective *	JCC / ASC
(Choose one this semester)			

Summer Session (6 cr hrs)			College
CTRP	3163	Speed Building I for Reporting/Caption	ASC
CTRP	3363	Technology for Reporting/Captioning	ASC

3rd Semester (16 cr hrs)			College
CTRP	4264	Speed Bldg. II for Reporting/Caption	ASC
CTRP	2603	Personal Dictionary Production/Maint.	ASC
SPCH	1083	Effective Speaking	JCC / ASC
BUAD	3043	Business Law I **	JCC / ASC
GEN ED	XXX3	General Education Elective *	JCC / ASC
(Choose one this semester)			

4th Semester (16 cr hrs)			College
CTRP	4364	Speed Building III for Reporting/Captioning	ASC
CTRP	4634	Procedures for Reporting/Captioning	ASC
CTRP	4602	Internship and Practicum for R/C	ASC
MEDA	1133	Medical Terminology **	JCC / ASC
GEN ED	XXX3	General Education Elective *	JCC / ASC
(Choose one this semester)			

JCC Course Equivalent (crs)
ENG 1510 or 1530 - English Composition. I or II (3) General Education Elective (3)

ENG 1540 - Writing About Literature (3) General Education Elective (3)

CMM 1610 - Public Speaking (3) BUS 2530 or 2540 - Business Law I or II (3) General Education Elective (3)

MOT 1410 - Medical Terminology (3) General Education Elective (3)
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7. This curriculum meets five (5) out of ten (10) SUNY General Education requirements.
8. Prerequisite requirements should be checked when scheduling courses.
9. All National Court Reporter's Association requirements must be met.

* Students must select *one* from each of these Gen Ed requirements each semester (Math, Natural Science, Social Science, Gen Ed.)

** Students may select BUAD 3043, Business Law I, or MEDA 1133, Medical Terminology, in either semester.

ASC = Alfred State College

JCC = Jamestown Community College

ASC - Course is offered online