

Financial Information

The college reserves the right to make, at any time, any changes it deems advisable in tuition or refund policies. Tuition information is available at www.sunyjcc.edu.

TUITION			
NYS resident with valid certificate of residence	\$193 per credit hour	College Processing Fee (one-time fee payable upon admission to JCC)	\$85
NYS resident without valid certificate of residence	\$386 per credit hour	Laboratory/Studio Fees	varies \$10-\$185
Out-of-state resident	\$386 per credit hour	Late Payment Fee	\$40
The following fees are mandatory unless noted as optional and are not refundable after drop/add period:		Placement Test Retesting Fee	\$10
Aviation Flight Fees: To see detailed information visit http://www.sunyjcc.edu/academics/professional-piloting/program-costs.		Returned Check Fee	\$30 per check
		Learning Network Fee	\$3.75 per credit hour
		Technology Fee	\$8.50 per credit hour

- Students who withdraw their registration from any or all classes shall be liable for payment of tuition and fees, and are eligible for refunds according to the following schedule:

	tuition liability	reduction of tuition charges
Prior to the first day of classes	0%	100%
During the first week	75%	25%
After the first week	100%	0%
- Students participating in drop/add procedures during the first week of classes will not be assessed charges for dropped classes required for course schedule changes.
- Students who wish to withdraw from any or all of their classes are advised to file their course withdrawals promptly with the Counseling and Career Center on the Cattaraugus County Campus, the registrar on the Jamestown Campus, or the main office at the North County Center. Students should consult with the financial aid and business offices *before* they stop attending classes.
- All refunds are based on the date withdrawal forms are completed and filed with the registrar's office. Exceptions to this policy will be considered under extenuating circumstances.
- Students who receive Title IV aid (Pell, SEOG, Direct loans) and withdraw from all classes may have their awards reduced and will be responsible to repay any aid disbursed that they are subsequently ineligible to receive. Refunds are paid in the following order: Federal Direct Loans (subsidized and unsubsidized), PLUS Loans, Pell, SEOG Grants, required refunds of other federal, state, private, or institutional assistance, to the student.
- Students may pay with a valid American Express, Visa, MasterCard, or Discover card, by phone at 1.800.388.8557, ext. 1003, in person by visiting JCC's Jamestown or Cattaraugus County campuses or North County Center, or online at <http://mycollegepaymentplan.com/Jamestown>.
- International students are required to provide proof of health insurance including repatriation or they will be required to purchase health insurance as a condition of enrollment to ensure they have appropriate health coverage in the U.S. while they are attending JCC.

Certificate of Residence

To be eligible for New York state tuition rates, students must submit a certificate of residence issued by the county or township (for Chautauqua County residents) in which they reside no earlier than 60 days prior or 30 days after the start of class(es). Without a certificate of residence, the out-of-state tuition rate will be charged. The certificate of residence form and instructions are available at <http://www.sunyjcc.edu/current-students/business-office/certificate-of-residence>.

Payment Process for All Students

After you have registered for your classes, please visit <https://banner.sunyjcc.edu>. You must first complete your financial responsibility agreement before you will be able to view your current semester charges. You are responsible for accessing your bill which is available on demand via Banner self-service account. **JCC will not mail you a schedule bill.**

If you are:

- Expecting financial aid, funds you are eligible to receive will be applied to your student account after registration.
- To pay your bill:
 - You may pay for classes by cash, check, or AmEx/MC/Visa/Discover either in the business office or online at <https://banner.sunyjcc.edu>. Payment must be received by May 19, 2017.
 - If payment is not received, your account will be placed on hold and assessed a late fee.
 - For more information about paying your bill online, visit <http://mycollegepaymentplan.com/Jamestown>.

Financial Responsibility Agreement (FRA)

Registering for classes creates a financial obligation to the college. Registered students are required to complete a financial responsibility agreement (FRA) by **May 12, 2017. Failure to submit the complete agreement will result in the student being dropped from all registered classes.** The FRA may be completed by logging in to self-service Banner and viewing the bill.

Registration Notes

In-Person Registration

Currently enrolled students should meet with their advisors to discuss summer course selection. Part-time students should see a counselor or a full-time faculty member for summer course selection. See Financial Information section above for payment instructions.

New students should register during the following periods:

Session I: January 3-May 19: 8:30 a.m.-5 p.m., Monday-Friday

Session II: January 3-May 19: 8:30 a.m.-5 p.m., Monday-Friday

May 22-July 7: 8 a.m.-5 p.m., Monday-Thursday; 8 a.m.-4:30 p.m., Friday

Mail-In Registration - See registration forms on pages 21-23. You may register by mail for:

Session I: Between January 3 and May 17

Session II: Between January 3 and July 5

If you begin a summer session and then change your classes, you must complete the drop/add procedure in the registrar's office on May 22 and 23 for Summer Session I and July 10 and 11 for Summer Session II. If you want to add a course, you must do so prior to the second scheduled meeting of the campus-based course to be added and prior to the first scheduled meeting of the online course to be added.

For more information on registration procedures, call 1.800.388.8557, extension 1018.